

**Happy Fourth of July!** On July 4<sup>th</sup>, we celebrate the adoption of the Declaration of Independence, a historic document famously drafted by Thomas Jefferson to justify and solidify American independence from Britain. This declaration was adopted and signed by delegates from each of the 13 colonies 241 years ago on July 4<sup>th</sup>, 1776. Today, festivities ranging from parades and fireworks to backyard barbecues and family time are great ways to celebrate and enjoy some fun! However you choose to celebrate, remember to stay hydrated, stay cool, and enjoy your independence.

**Congratulations on your retirement!** Emilia Jimenez, Nutrition Program Assistant Manager, will be starting her exciting new life after 27 years with CDA! With warmest thanks and so much gratitude, we salute you! We will miss you greatly.

**2017 State Review is complete!** We want to thank our entire Nutrition Program team and all of our CDA Providers for working hard, following CACFP guidelines, and helping CDA complete a successful audit! We appreciate your commitment and dedication every day of the year!

### Reminders

» **2017 Annual Training** will close at the end of July. You must complete the online training by July 31st. Failure to do so will result in Serious Deficiency. Do your annual training now at [www.cdanutrition.org](http://www.cdanutrition.org) so you can relax all summer!

» **Annual Renewals** have begun. If you claim online, we will send you a letter with instructions to complete your renewals. Those claiming on scanner forms will receive the *Annual Renewal Report* and instructions in the mail. You must date and submit your report in the month that it is due, not before or after.

### **If your last name begins with the letter:**

**A - F:** Your renewals are due *July 15th*. Your information was mailed to you at the end of June.

**G - L:** Due *Aug. 15<sup>th</sup>* (mailed to you at the end of *July*)

**M - R:** Due *Sept. 15<sup>th</sup>* (mailed to you at the end of *August*)

**S - Z:** Due *Oct. 15<sup>th</sup>* (mailed to you at the end of *September*)

» **Tier/Eligibility Renewals** are due in our office by *July 31<sup>st</sup>, 2017*. If tiering applies to you, you have already received your *Tier Renewal Forms* in the mail. Forms received after *July 31<sup>st</sup>* will be processed in the month they are received. If you have questions regarding tiering, please call Cecy in the Nutrition office at 619-427-4922.

### Reminders

» **Milk** is a required component at all major meals claimed for reimbursement. When a milk alternate (such as soy or almond milk) is requested for a child, you must speak to the Nutritionist to have the necessary forms sent to you. *Almond milk is only reimbursable with a CDA Medical Statement signed by a physician for a child with a medically diagnosed disability.*

» **Meal Pattern Requirements** are mandatory and must be observed at each CACFP meal you serve. Please be sure to offer enough food to meet the minimum requirements for each child and age group present.

» **Breastmilk** stored in your refrigerator must be labeled with both the infant's *name and the date* of expression. Breastmilk must be used within 72 hours of expression or thrown out for the safety of the infant. After a feeding, throw out any unused breastmilk in the bottle. Do not save and reuse leftover breastmilk for the safety of the infant. As a best practice, ask the parent to bring their bottles pre-labeled with their child's name and the date of expression.

» **Away at a mealtime?** Please remember to call the office when you will be away from home at a scheduled meal time as it is a regulation, but also out of courtesy to your Monitor who may be driving a long distance to see you and would not want to show up when you are not home.

» **New License information?** If you have moved, changed your name, or had a change in your license capacity, you must submit a copy of your new license to CDA within the same month that the new license becomes effective to ensure you continue to receive monthly reimbursements.

» **New Meal Pattern Updates** are available on our website for your convenience. Please visit the Resource page for great information, training materials, and handouts today!